Singapore Polytechnic

AUTHORISATION FORM FOR THE RETURN OF GRADUATION ATTIRE

Rented attire must be returned to Serangoon Broadway by the deadline

As I am unable to return my graduation attire in person, I would like to authorise the bearer of this form, _____ (name in full) to return the graduation attire, and collect the refundable deposit of $25 on my behalf. I understand that the deposit will be fully refunded only if the graduation attire is returned in good condition.

_____ _____

Signature of Graduand Date

_____ _____

Full Name of Graduand SP Admission No./NRIC/ Passport No.

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Note: The bearer of this form must produce the ORIGINAL **Graduation Attire Rental Receipt**. Otherwise, a photocopy of the graduand's Admission Card/NRIC/Passport is needed to retrieve the rental record.

Where to return the Graduation Attire

Address: Serangoon Broadway 1365 Serangoon Road Singapore 328244

Operating Hours: Tuesday – Sunday, 10am – 8pm
(Closed on Mondays and all Public Holidays)

Email : sales@serangoonbroadway.com

Website : www.serangoonbroadway.com

Graduation Hotline: 62933998 (6 lines)