



FRESHMAN ORIENTATION PROGRAMME 2026

**SCHOOL OF
MECHANICAL &
AERONAUTICAL
ENGINEERING**

Welcome to the School of Mechanical and Aeronautical Engineering

Dear MAE Freshman,

My colleagues and I warmly welcome you to the School of Mechanical & Aeronautical Engineering (MAE) and be part of our big family. We thank you for choosing MAE and believing in us, as we take pride in providing excellent engineering learning experience and holistic education to you and your fellow classmates.

During the course of your 3-year study, you will be constantly engaged in exciting engineering activities and challenged to push the frontier of engineering. The real-life engineering problems encountered in your course work will require you to be a self-directed learner and exercise your creativity to leverage on digital tools and design sustainable solutions in the areas of advanced manufacturing, aerospace, robotics, etc. The rigour of our curriculum and various applied learning programmes will equip you with the relevant knowledge and skills to serve the industry, support local/overseas community as well as further your studies.

All students are required to have a notebook that meets your course requirements as it forms part of your learning. If you do not already own one, you can refer to SP Notebook Corner @ [Notebook PC Corner](#) for details.

All freshmen are required to go through the online SPICE training. You can find the URL links for the SPICE training videos on the SP FOP website.

The MAE Freshmen Orientation will be held from 13th Apr – 17th April 2026. Please look through pages no. **5 - 9** for the scheduled activities you have to attend.

There are also many co-curricular activities, clubs and societies that you can join to enhance your leadership, communication and teamwork skills. A holistic education is important as it will help you develop to be a well-rounded individual.

To get more details on the CCAs offered by SP, you can go to the CCA Carnival website @ [CCAs](#).

All Year 1 students will have to go through SP Wellness for Life (WFL) programme for one semester. You can find out more @ [Sports and Wellness](#).

Warmest regards,



Mr. Duncan Sih
Deputy Senior Director
School of MAE



Dear Freshman,

Welcome to SP! We have many activities in store to make your orientation more enjoyable and meaningful.

Have a wonderful FOP week!

If you are lost, please approach our information booth located in front of SP Convention Centre (SPCC) for help.

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For enquiries on Freshman Orientation Programme, please contact :

Name: Dr Kelly Koh
MAE Office: 67721206
Email: Kelly_koh@sp.edu.sg

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USEFUL INFORMATION

1. Complete the “Important things to do before coming to school” on the FOP webpage:

[SP Orientation Programme](#)

Remember to complete the modules in BrightSpace by their respective due date.

2. Dress code:

Tees, long pants/jeans, and covered shoes (compulsory for laboratory tours)

3. Things to bring:

- your student matriculation card (you will need this for entry to SP)
- a sweater, if necessary (for air-conditioned places)

4. Read our Student Handbook on the school rules:

[Student Handbook](#)

SCHEDULE HIGHLIGHTS



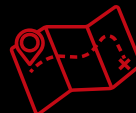
**SP
CARES**

Date: 14 to 17 April 2026
Time: To check with PTN
Venue: All across Singapore



**CCA
CARNIVAL**

Date: 16 & 17 April 2026
Time: 11am to 6pm/8.30am
Venue: T16 Heartbeat



**SP JUMBA
HUNT**

Date: 13 to 17 April 2026
Deadline: 5pm (17 April 2026)
Venue: Singapore Polytechnic

Common Engineering Programme

Tuesday 14 April 2026

* Registration opens 10 min before time

Time	Activity	Course	Venue
0900 - 1030	Facility / Library Tour	DCEP/1A/01	T16L1 - Heartbeat
1100 - 1310	Meet Your Personal Tutor	DCEP/1A/02 DCEP/1A/03	See classroom venue
1300 – 1430 (Seated by 1310)	Welcome Speech by: • Deputy Snr Dir, Sch of MAE • Deputy Snr Dir, Sch of EEE • Briefing by Course Chair • ECG Talk	DCEP/1A/04 DCEP/1A/05 DCEP/1A/06 DCEP/1A/07 DCEP/1A/08	SP Convention Centre (SPCC)
1430 - 1600	Games	DCEP/1A/09 DCEP/1A/10	Poly-wide

Time	Activity	Course	Venue
0930 - 1100	Facility / Library Tour	DCEP/1A/11	T16L1 - Heartbeat
1100 - 1310	Games	DCEP/1A/12 DCEP/1A/13	See classroom
1300 – 1430 (Seated by 1310)	Welcome Speech by: • Deputy Snr Dir, Sch of MAE • Deputy Snr Dir, Sch of EEE • Briefing by Course Chair • ECG Talk	DCEP/1A/14 DCEP/1A/15 DCEP/1A/16 DCEP/1A/17 DCEP/1A/18	SP Convention Centre (SPCC)
1430 – 1600	Meet Your Personal Tutor	DCEP/1A/19 DCEP/1A/20	See classroom venue

Meet Your Personal Tutor (Class – Venue) / [Click for Map Around Campus](#)

DCEP/1A/01 - T1541 DCEP/1A/02 - T1542 DCEP/1A/03 - T1543 DCEP/1A/04 – T1542 DCEP/1A/05 - T1545 DCEP/1A/06 - T1551 DCEP/1A/07 - T1552 DCEP/1A/08 - T1553 DCEP/1A/09 - T1554 DCEP/1A/10 - T1554	DCEP/1A/11 - T1561 DCEP/1A/12 - T1561 DCEP/1A/13 - T1563 DCEP/1A/14 – T1545 DCEP/1A/15 - T1565 DCEP/1A/16 - T1631 DCEP/1A/17 - T1632 DCEP/1A/18 - T1633 DCEP/1A/19 - T1634 DCEP/1A/20 - T1635
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Thursday 16 April 2026

Activity	Course & Venue
SP CARES	Personal Tutor to brief on time and location on 15/04/2026

Diploma in Aeronautical Engineering (DARE)

Wednesday 15 April 2026

* Registration opens 10 min before time

Time	Activity	Course	Venue
0900 - 0930	Welcome Speech by: • Deputy Snr Dir, Sch of MAE • Briefing by Course Chair	All DARE Classes	Khoo Kay Chai Complex (The Hall)
0930 - 0945	ECG Brief		
0945 - 1200	Games		Campus Wide
1200 - 1430	Facility / Library Tour		
1430 - 1600	Meet Your Personal Tutor		

Meet Your Personal Tutor (Class – Venue) / Click for Map Around Campus	
DARE/1A/01 - T1541 DARE/1A/02 - T1542 DARE/1A/03 - T1543	DARE/1B/21 - T1551 DARE/1B/22 - T1552 DARE/1B/23 - T1553 DARE/1B/24 - T1631

Thursday 16 April 2026

Activity	Course & Venue
SP CARES	Personal Tutor to brief on time and location on 15/04/2026

Diploma in Mechatronics & Robotics (DMRO)

Wednesday 15 April 2026

* Registration opens 10 min before time

Time	Activity	Course	Venue
0900 – 0915	ECG Brief	All DMRO Classes	LT17A
0915 – 0945	Welcome Speech by: • Deputy Snr Dir, Sch of MAE • Briefing by Course Chair		
0945 - 1200	Games		
1200 - 1430	Facility / Library Tour		Campus Wide
1430 - 1600	Meet Your Personal Tutor		See below venue

Meet Your Personal Tutor
(Class – Venue) / [Click for Map Around Campus](#)

DMRO/1A/01 – T1642
DMRO/1A/02 – **T1543**
DMRO/1B/21 – **T1552**
DMRO/1B/22 – T1645

Thursday 16 April 2026

Activity	Course & Venue
SP CARES	Personal Tutor to brief on time and location on 15/04/2026

Diploma in Mechanical Engineering (DME)

Wednesday 15 April 2026

* Registration opens 10 min before time

Time	Activity	Course	Venue
0900 - 1300	Facility / Library Tour / Games	All DME Classes	11 Square
1330 – 1415	Welcome Speech by: • Deputy Snr Dir, Sch of MAE • Briefing by Course Chair		Khoo Kay Chai Complex (The Hall)
1415 – 1430	ECG Talk		
1430 – 1600	Meet Your Personal Tutor		See Classroom

Meet Your Personal Tutor (Class – Venue) / [Click for Map Around Campus](#)

DME/1A/01 - T1561 DME/1A/02 - T1561 DME/1A/03 - T1563 DME/1A/04 - T1544	DME/1B/22 - T1632 DME/1B/23 - T1635 DME/1B/24 – T1553 DME/1B/25 - T1635 DME/1B/26 - T1631
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Thursday 16 April 2026

Activity	Course & Venue
SP CARES	Personal Tutor to brief on time and location on 15/04/2026

CCA Carnival

Showcasing 89 Clubs

Thursday & Friday 16 – 17 April 2026

DAY	TIME	Activity	Course (Venue)
Thursday & Friday	1200 - 1800	CCA Carnival 2026	All Courses (T16L1 – Heartbeat)
Friday	1200 - 1930	GAMES & Bonding Day	All Courses (Classrooms) (To be revealed during briefing)

1. Sports & Adventure (41)

Showcasing all sports CCAs, from competitive teams to recreational clubs.

2. Arts & Culture (19)

Featuring performing arts, visual arts, and a wide array of hobby and interest groups.

3. Service-Learning & Special Interest (26)

Highlighting service-learning projects, leadership development, and community-focused groups.

School Championship 2026

Join in the results
announcement at 7:00PM on
Final day.



GETTING TO KNOW SP

1. What is the acronym of my School?

School	Acronym
Media, Arts & Design School	MAD
School of Architecture & the Built Environment	ABE
School of Business	SB
School of Chemical & Life Sciences	CLS
School of Computing	SoC
School of Electrical & Electronic Engineering	EEE
Singapore Maritime Academy	SMA
School of Mechanical & Aeronautical Engineering	MAE
School of Mathematical Sciences & Analytics (Poly Foundation Programme)	MSA (PFP)

Please click on > [School and Course Information](#) for more information.

2. What class am I in?

To find your class information, login to [Class Information](#) using your student account provided by SP.

Example of class information: DIT/FT/1A/01 (Course Code/Full Time/Phase of Study/Class Number)

Where do I go for my lesson?

Venue codes

LT = Lecture Theatre, e.g. LT4A

MLT = Main Lecture Theatre, e.g. MLT8

T = Teaching Block, e.g. T3A

W = Workshop, e.g. W5

Classroom and Office Location

Example 1 : T334

Location : Teaching Block 3, Level 3, Room 4

Example 2 : T3A21

Location : Teaching Block 3A, Level 2, Room 1

Location : Teaching Block 3A, Level 2, Room 1

GETTING TO KNOW SP

3. Where is my School Admin Office?

ABE – T3A Level 4
CLS – T11A Level 6
EEE – T14 Level 7
SB – T18B Level 7
SoC – T19 Level 4
SMA – T1A Level 7
MAD – T19 Level 4
MAE – T18 Level 6
MSA – T7 Level 4

4. Where can I find information on IT Support and Services? Please click on [> IT Support and Applications](#)
IT Service hotline: 67721260

5. I am an international student, where can I find information to help me settle into SP? Please click on [> Resource Information for International Students](#)

6. Where can I find information on CCAs in SP?
For information on CCA, please click on [> CCA Information, Events and Programmes](#)

7. I need financial assistance for my studies, where can I find information or assistance?
Please click on [> Course Fees, Scholarships and Financial Assistance Schemes](#)

8. What are the sports and recreational facilities available in SP? Check out the following facilities to take a break from studies or to keep fit:

1. Swimming Pool
2. Gym@Pool
3. Tennis Courts
4. Badminton Courts
5. Squash Courts
6. Basketball Courts
7. Running Track

For more information and booking procedures, please click on [> Sports Facilities](#)

9. Be part of Go Green SP Pledge [here](#) to support SP's sustainability efforts.

10. SP Campus Map
View our campus map at [SP Campus Map](#)